

Christian Hartley

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Dear sir/madam:

Thank you for considering me for a position on your team. My previous management experience has provided me with skills in customer and personnel relations, organization, time management, and accounting that provide me a strong start at any position that I may fill. In addition, my technical knowledge gives me a well rounded skill base allowing me to handle whatever needs may arise.

I have worked extensively with Microsoft Office (Especially Word, Access, and Excel), Visual Studio, Netbeans, MySQL Workbench, and many other software environments.

I have attached my resume for your review and consideration. If you would like further details or clarification of my experience, I would be more than happy to supply anything that you require. I am eager to explore the potential for a long and mutually beneficial relationship with your company.

Thank you for your time.

Sincerely,

Christian Hartley