

OBJECTIVE

To apply and expand my skills in a career with positive growth opportunities, both personal and professional.

CHRISTIAN HARTLEY

EDUCATION

- **Regis University, 2012 - Current**
Pursuing BS in Computer Science
4.0 Institutional GPA
- **Chattanooga State Community College, 2010 - 2012**
A.A.S. Information Systems – Programming Concentration
Summa Cum Laude
- **Regal Cinemas University, 1999 & 2000**
Management Training Certification
Projection Trainer and Certifier Certification

EXPERIENCE

- 2011 - 2014 Enterprise Rentals** *Driver*
08/11 – 10/2014 Chattanooga, TN
- 2010 - 2011 Papa John's** *Delivery Driver*
01/10 – 03/11 Chattanooga, TN
- 2009 - 2010 All American Taxi** *Cab Driver*
01/09 – 09/09 Chattanooga, TN
- 2008 - 2009 Convergys** *Customer Service Rep*
02/08 – 11/08 Chattanooga, TN
- 2007 - 2008 Made-Rite Sandwich Co.** *Route Sales*
01/07 – 11/07 Ooltewah, TN
- 2004 - 2007 DA Technologies** *Dispatcher*
10/04 – 12/06 Chattanooga, TN
- Track the progress of technicians throughout the day and lend assistance in satisfying whatever issues may arise.
- Data services and personal database entries to document job status and tech performance, throughout the day.
- Customer service calls to verify task completion and customer satisfaction.
- Dispatch training of entry level contract dispatchers.
- 1997 - 2004 Regal Cinemas**
General Manager/Projection Trainer & Certifier
11/02 – 02/04 Hamilton Place 9 Chattanooga, TN
- Organize and supervise employees to maintain a suitable atmosphere for customers and a profitable venue for Regal Cinemas.
- Daily/weekly inventory and cash flow handling and reporting, as well as future business and profit projections.
- Projector/sound maintenance in addition to light plumbing, HVAC and general maintenance.
- Training and certification of projection booth personnel.

SKILLS

Management/Supervisory

Management of small to mid-size staff, including: hiring, scheduling, disciplinary action, performance analysis, and associated documentation.

Training/Instructional

Training and improvement planning via one on one session, hands on group training, and meeting/lecture presentations.

Organizational/Clerical

Assuring and performing accurate document completion and filing for later reporting and general reference.

Office/Production

10 key, MS Office, All OS's, Time Management, Web Design, Spreadsheet and Database Design, Java, C++, VB, JavaScript, Ajax, jQuery, Android, SQL

Miscellaneous

Truck Driving Certification/CDL (Chatt State Tech – 2004)

INTERESTS

Electronics/Wiring, Computers, Programming, Database creation, Web design, Film